



DIRECTIVES

Event ID:

Dear FIG affiliated Member Federation,

The Gymnastics Federation of **Slovakia** has the pleasure to invite your Federation to participate in the aforementioned official FIG International Event.

DISCIPLINE	Aerobic Gymnastics
HOST FEDERATION	<p>Slovak Gymnastics Federation Junácka 6 832 80 Bratislava Tel: 00421 2 49 249 149 Fax: 00421 2 49 249 538 www.sgf.sk Contact: Mrs. Maria Andrejkovicova 00421905662767 e-mail: andrejkovicova@sgf.sk</p>
LOCATION	BRATISLAVA, Slovakia
DATES	From 3th - 5th of April, 2020
VENUE	Sport Hall ELAN, Bajkalska 7, 831 04 Bratislava - Nove Mesto
APPARATUS SUPPLIER	JanssenFritsen: Aerobics Floor 2014 Ref. 1790560
RULES AND REGULATIONS	<p>The event will be organized under the following FIG rules, as valid in the year of the event, except for any deviation mentioned in these directives:</p> <ul style="list-style-type: none"> • Statutes • Technical Regulations • Code of Points and relevant Newsletters • General Judges' Rules • Specific Judges' Rules • Anti-Doping Rules • Licence rules (except for non-competitive events) • Media Rules • Apparatus Norms • FIG Rules for Sanctioning (approval) of International Events • Advertising and Publicity Rules • Medical Organization of the Official FIG Competitions and Events • Apparatus Norms <p style="text-align: center;"><i>and subsequent decisions of the FIG Executive Committee</i></p>
FEDERATIONS INVITED	The Organizing Member Federation will invite all Member Federations in good standing.
AGE LIMITS AND LICENCES	<p>AER: ND / 8-11 years; AG1 / 12-14 years; Juniors / 15-17 years, Senior / 18 + years Juniors & Seniors - All gymnasts in good standing with the correct age and holding a valid FIG licence until the end of the event, may</p>

	<p>participate. The LOC will be responsible for checking the validity of all gymnasts Licences. No gymnasts will be accepted without a valid FIG Licence at the deadline of the Nominative Registration.</p> <p>ND & AG1 & AEROBIC DANCE & AEROBIC STEP – <u>without FIG licence</u> (no FIG licence is needed)</p>																										
CATEGORIES	IW / IM / Mixed Pair / Trio / Group (limits by categories), Aerobic Dance (AG1, JUN, SEN), Aerobic Step (SEN)																										
REGISTRATION DEADLINES	Definitive registration:	4 th FEBRUARY, 2020	Must be filled in ONLINE 2 month prior to the event, http://admin.gymaerobic.com																								
	Nominative registration	6 th MARCH, 2020	Must be filled in ONLINE 4 weeks prior to the event, http://admin.gymaerobic.com																								
ENTRY FEES	<p>The Entry fee for this event will be :</p> <table> <tr><td>IW, IM</td><td>20,00 €</td></tr> <tr><td>MP</td><td>30,00 €</td></tr> <tr><td>TRIO</td><td>50,00 €</td></tr> <tr><td>GROUP</td><td>60,00 €</td></tr> <tr><td>AERO STEP</td><td>60,00 €</td></tr> <tr><td>AERO DANCE</td><td>60,00 €</td></tr> </table> <p>All the entry fees are not refundable.</p> <p>The Entry fee for this event for those national delegations who will not reserve the accommodation via the LOC will be:</p> <table> <tr><td>IW, IM</td><td>40,00 €</td></tr> <tr><td>MP</td><td>60,00 €</td></tr> <tr><td>TRIO</td><td>100,00 €</td></tr> <tr><td>GROUP</td><td>120,00 €</td></tr> <tr><td>AERO STEP</td><td>120,00 €</td></tr> <tr><td>AERO DANCE</td><td>120,00 €</td></tr> </table> <p>All the entry fees are not refundable.</p>			IW, IM	20,00 €	MP	30,00 €	TRIO	50,00 €	GROUP	60,00 €	AERO STEP	60,00 €	AERO DANCE	60,00 €	IW, IM	40,00 €	MP	60,00 €	TRIO	100,00 €	GROUP	120,00 €	AERO STEP	120,00 €	AERO DANCE	120,00 €
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ACCREDITATION	The accreditation will take place at the Sport Hall ELAN, Bajkalska 7, 831 04 Bratislava - Nove Mesto upon arrival. The accreditations will only be handed out to the Head of Delegation. All delegations must deliver insurance declaration, passports of all members, FIG licence of all athletes.																										
EVENT FORMAT	<p>21th Slovak Aerobic Open will have Qualifications and Finals as follows:</p> <p>QUALIFICATIONS: The maximum number for the Qualifying rounds is four (4) per category and nation. There will be no qualification if less than 8 units in categories (IW/IM/MP/TR/GR).</p> <p>FINALS: <u>National Development, Age Group 1, Juniors and Seniors:</u> Each final (IW, IM, MP, TR, GR): maximum of ten (10) units: 7 best foreign units (max. 2 per nation) + 3 Slovak units (maximum).</p> <p><u>Aerobic Dance, Aerobic Step:</u> ONLY the finals, no Qualifying round.</p>																										

PROVISIONAL SCHEDULE	Thursday, 2th April 2020		
	All Day	Arrival of the delegations	Hotels
	Friday, 3th April 2020		
	09:00 – 15:00	Podium training	SPORT HALL ELAN
	09:00 – 12:00	Accreditation	SPORT HALL ELAN
	13:00 – 13:30	Orientation meeting	Hotel NIVY
	13:30 – 14:00	Judges meeting	Hotel NIVY
	15:00 – 20:00	Qualification ND all categories Finals Aerobic Step (SEN only)	Sport Hall
	Saturday, 4th April 2020		
	07:30 – 10:15	Podium training	SPORT HALL ELAN
	09:30	Judges briefing	SPORT HALL ELAN
	10:20	Official Opening & Presentation of the nations (8 counts)	SPORT HALL ELAN
	10:30 – 18:00	Qualifications of all categories ND, AG1, JUN, SEN	SPORT HALL ELAN
	Sunday, 5th April 2020		
	08:00 – 10:00	Podium training	SPORT HALL ELAN
	09:30	Judges briefing	SPORT HALL ELAN
10:20	Presentation of the nations	SPORT HALL ELAN	
10:30 – 18:00	Finals of all categories (ND, AG1, JUN, SEN, AD)	SPORT HALL ELAN	
20:00	Banquet	Hotel NIVY	
Monday, 6th April 2020			
All day	Departure of the delegations	Hotels	
EVENT MANAGER	Mrs. Maria Andrejkovicova		
MEDICAL SERVICES	LOC will ensure the coordination of all the aspects related with medical and security areas.		
VISA	<p>Please verify immediately with your travel agent or the Slovak Embassy or Consulate in your country if a visa is required for your travel to Slovakia. The Organizing Committee will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before 4th February 2020 to the LOC.</p> <p>The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be sent to.</p>		
INSURANCE	<p>The Host Federation, the Organizing Committee and the FIG will not be responsible for any liabilities in case of accidents, illness, repatriation and the like.</p> <p>The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation.</p> <p>The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient insurance cover must inform the LOC in advance.</p>		
INTERNATIONAL TRANSPORTATION	<p>The invited participating federations must pay for the travel costs of their delegation members (see exception herein below).</p> <p>The Travel Schedule Form must be returned to the LOC by nominative</p>		


	<p>registration 6th March 2020.</p>
LOCAL TRANSPORTATION	<p>LOC will provide transport from Bratislava Airport, Bratislava Railway Station and Bus Station to the hotels and back, for the national delegation booked their accommodation through the LOC. Transport form must be returned to the Slovak Gymnastics Federation by the date of nominative registration 6th March 2020.</p> <p>The cost of 15 € (per Delegation Member per 1 way) for the local transportation from Vienna airport to Bratislava must be paid to the Slovak Gymnastics Federation by nominative registration 6th March 2020.</p>
ACCOMMODATION	<p>Hotel NIVY **** (800m from the competition hall, walking distance – 7 min.) Liscie nivy 3 821 08 Bratislava Tel. +421 (0)2 55 41 03 90 e-mail: hotel@hotelnivy.sk web site: www.hotelnivy.sk</p> <p>The costs per room/night are as follows: 78 € (double room, including breakfast) 78 € (twin room, including breakfast) 88 € (twin room comfort, including breakfast) 97 € (triple room comfort, including breakfast)</p> <p>Hotel Turist* (700m from the competition hall, walking distance – 5 min.) Ondavská 5 820 05 Bratislava Tel. +421 (0)2 55 41 05 08 e-mail: hotel@turist.sk web site: www.turist.sk</p> <p>The costs per room/night are as follows: 38 € (single room, including breakfast) 60 € (twin room, including breakfast) 77 € (triple room , including breakfast)</p> <p>All bookings must be made through the Local Organizing Committee! The prices charged for the hotel rooms will not exceed the usual hotel rates. While the Accommodation Form must be returned to the LOC by definitive registration 4th February 2020, the Hotel rooms will be allocated on a “first come, first serve” basis.</p> <p>The invited participating federations must pay for the accommodation expenses of their delegation members.</p> <p>The costs for the accommodations must be paid to the LOC as follows: 50% of the payment – 4th February 2020 100% of the payment – 29th February 2020</p> <p>Cancellation/Reimbursement Policy Until 29th February 2020 – 50% of the payment After 1th March 2020 – no reimbursement of the payment</p> <p>Note for all national delegations: Please pay all payments after the invoice which will be issued from LOC – SGF only!</p>
MEALS	<p>During the competition, a lunch and a dinner are available at SPORT HALL ELAN (competition venue).</p>
BANQUET	<p>There will be a Final banquet on 5th of April 2020 – Sunday. It will take place after the Finals, in the evening in the official Hotel Nivy. The price of the Final banquet ticket is 20 € per person. The number of tickets for the banquet should be ordered with a Banquet form sent to the LOC not later than 6th March of 2020.</p> <p>100% payment of the banquet tickets must be paid to the LOC not later</p>

	than 6th March of 2020 and cannot be reimbursed.	
JUDGES AND JURIES	Each participating federation must provide minimum one judge Cat. 1, 2, 3 or 4. All judges must have a current valid FIG brevet at the time of the event.	
MUSIC	<p>In order to simplify the management of the music and to limit the technical problems the federation are asked to submit the music in MP3 format to this email music.slovakopen@gmail.com</p> <p>Each music file will have to contain the following information:</p> <ul style="list-style-type: none"> - The name of the nation (official abbreviation of the country – NO CLUB!); - The family and the first name of the competitor/s; - The category (IM, IW, MP, TR, GR, AS, AD); - The age category (ND, AG1, JUN, SEN) <p>Example: SVK_LAMOSOVA_Anita_SEN_IW1_mp3 Deadline to submit the music is 6th March 2020.</p>	
BANK ACCOUNT INFORMATION	<p>Each participating member Federation is kindly requested to integrate the ENTRY FEE, BANKET, the LOCAL TRANSPORT and ACCOMMODATION payment's purpose as follows:</p> <p>Name of the bank: VUB Bratislava, pobočka POLUS Address of the bank: Vajnorská 100, Bratislava 3, Slovakia Number of account: 1819650954/0200 IBAN: SK23 0200 0000 0018 1965 0954 BIC: SUBASKBX</p> <p>The participating federation is responsible for covering all bank fees in connection with the bank transfers.</p>	
MARKETING	FIG advertising and publicity norms must be respected.	
DEADLINES SUMMARY	Definitive Registration	4th February 2020
	Nominative Registration	6th March 2020
	Detailed Accommodation Form	4th February 2020
	Travel Schedule Form	6th March 2020
	Visa Request Form	4th February 2020
	Music submission	6th March 2020
	Banquet form	6th March 2020
	Payment of the Entry Fee	4th February 2020
	Payment of the Accommodation Costs 50%	4th February 2020
	Payment of the remaining 50% Accommodation Costs	29th February 2020
	Payment of the local transportation	6th March 2020
Payment of the Banquet	6th March 2020	
ADDITIONAL INFORMATION	Detailed information for the program, schedules and organization of the event will be given to all participating federation with the Work Plan not later than 27 th of March 2020.	

Sincerely Yours,

Bratislava, 18.12.2019
Place and date:

Stamp


 Signature of the President or
 Secretary General of the FIG affiliated NF